



# Richmond School & Sixth Form College

Being the best we can be

## Richmond School School Uniform & Appearance 2023-2024



## **School Uniform & Appearance**

Our school uniform is important to us. It is one way in which we identify ourselves as a school family and it promotes a strong, cohesive school identity which supports high standards and expectations in all areas of school life. It promotes harmony between different groups represented in the school, and it enhances security, assisting the school to identify individual pupils in order to maintain good order, and to more easily spot those who shouldn't be on the school site.

**Smartness and high standards of appearance are expected at all times.**

The school believes that a school uniform is important because it:

- looks smart
- wears well
- is cost effective
- contributes to a sense of belonging
- gives a common purpose
- fosters a feeling of pride
- reduces 'fashion competition' between children
- prepares students well for similar demands in the workplace in future years



All children should wear the uniform and we encourage them to maintain an acceptable standard of clean and tidy dress in school. It reflects the needs of the cultural traditions represented at Richmond School. The uniform list sets out the details of the uniform that we expect students to wear.

## Uniform List:

<u>Uniform</u>	<u>Description</u>
Clip-on tie	Official school tie - attaches to the top button of shirt
Jumper	Official school jumper
Trousers	Black, tailored, formal and full length
Skirt	Black, pleated, formal (legacy are acceptable for Year 11 students only)
Shirt	White formal shirts - must fasten at the neck
Socks	Grey/black
Tights	Natural/plain black
Shoes	Black-leather type shoes ( <b>low</b> heels allowed)

## Notes:

- One pair of stud earrings are allowed **in each ear lobe**. No other jewellery is permitted
  - Face piercings and/or retainers are also not allowed
  - If a student wishes to have a piercing, different to those mentioned above, this should happen at the start of the summer holidays so it can be removed in time for the students returning to school in September.
- Light make-up is acceptable. Nail gel, varnish and acrylic nails are not permitted
- Fake eyelashes are not permitted
- **Hair should be one natural colour. Extreme haircuts are banned in school including:**
  - Very short hair, less than a blade two
  - Students are not permitted to dye their hair in unnatural colours
  - Students are not allowed to have tramlines or patterns of any sort shaved into their hair
  - If, as a parent, you have any query about appropriate hairstyles or cuts, please contact your child's Head of Year before going to a barber or hairdresser
- Religious head covering may be worn but must be plain, as well as of an agreed colour to be fixed upon by the School. In most cases, the standard colour would include black, blue or white, although exceptions may be made in consultation with the school. In addition, clips and pins to hold the covering in place should be plain and undecorated
- Headwear should be worn outdoor only
- Any headbands, clips, bobbles, scrunchies or pins should be a sensible size and colour
- Full uniform should be worn on the way to and from school.

**In all cases, school reserves the right to determine what is and what is not acceptable in terms of uniform.**

## **Trousers:**

Only plain, black, formal, tailored trousers should be worn. Trousers should also be full length and cover the ankles. Leggings, flares, culottes, track suit bottoms and combat trousers should not be worn. Trousers should be free from logos (school logos are still acceptable), emblems and no patterns should be visible. Denim, Lycra and leather are not allowed.



## **Skirts:**

Only plain, black, pleated school skirts should be worn. Skirts should be worn at approximately knee length. Mini skirts, maxi dresses, pencil skirts and straight skirts of any kind should not be worn. Skirts should be free from logos, emblems and should not have any patterns, frills or glitter. Denim and leather are not allowed.





## **Shoe Policy:**

Only plain black leather or leather look shoes are allowed to be worn with the uniform. The shoes should be free from sports logos, decorations or embellishments. No trainer-like shoes, pumps or canvas shoes will be allowed. Heels should be no higher than 2.5cm/1 inch. During poor weather conditions, students should wear suitable footwear for travelling to and from school.



## **Coats:**

Coats should be waterproof and have no large logos. It is recommended that coats have a hood and are warm, particularly during the winter months.

We understand that the cost of coats and shoes can be very expensive - if you are unsure about suitability, please speak to your child's Head of Year to ensure that the coats or shoes purchased are suitable.

**Students can wear school hoodies only. No other hoodies, sweatshirts or fleece tops are allowed.**



## Uniform and Equipment for PE and Dance Lessons

<u>Uniform/Equipment</u>	<u>Description</u>
Black polo shirt	Plain black polo shirt with a collar (can have a small logo). No football shirts.
Black shorts, running tights/leggings or tracksuit bottoms	Students can choose to wear plain black shorts, leggings or tracksuit bottoms (can have a small logo and/or stripes down the side). Shorts must be an appropriate length i.e. mid-thigh length. Leggings should be a suitable thickness.
Official school PE hoodie	Black and red school hoodie with the school badge.
Black football socks and ankle/trainer socks	Long black football socks are needed for football, hockey and rugby. Short black ankle or trainer socks can be worn for other activities.
Trainers	Trainers should have a good grip and cushioning. No converse or canvas trainers.
Football boots with plastic studs	Needed for rugby and football. Only plastic studs for artificial turf are suitable for our 3G pitch (metal studs, blade or dimpled/astroturf trainers are not suitable).
Shin pads	Needed for hockey and football activities.
Other <u>optional</u> items:	<ul style="list-style-type: none"> <li>• Black thermal baselayer</li> <li>• Black rugby shirt</li> <li>• Beanie or bobble hat and gloves</li> <li>• Gum shield (highly recommended for rugby and hockey)</li> </ul>

Students are expected to attend PE and Dance lessons with the correct uniform and equipment. We have a large supply of clean and suitable uniform/equipment for students to borrow if they forget their kit. For safety reasons all jewellery, watches and fitness trackers must be removed for lessons and long hair should be tied back. If students are unable to remove earrings they should bring tape to cover the piercings until they can safely be removed.

We understand that sometimes students may be ill or injured. Under these circumstances parents/guardians should contact school via phone or email to excuse their child from the physical part of the PE or Dance lesson. We still expect these students to take part in other roles and tasks during the lesson and change into their PE/Dance uniform so they are still engaging in learning during the lesson.

We also understand that the cost of sports clothing and equipment can be very expensive - please contact your child's PE or Dance teacher as we are able to offer support to students and families.

### Polo shirt:



**Black shorts, running tights/leggings or tracksuit bottoms:**



**Official PE hoodie:**



**Black socks:**



**Shin pads:**



**Trainers:**



**Football boots:**



## **School equipment list:**

Students must bring the following to school:

Pencil case	Glue stick
Black/blue and green pens	Coloured pencils
Ruler	Scientific calculator
Rubber	Large reusable water bottle
Pencil	Sealable container (Year 7-9 only for Food Technology)
Pencil sharpener	Highlighter pen

## **Nearly new uniform:**

We offer an avenue of support to families who choose nearly new uniform for their children, whether for financial or environmental reasons.

Parents can request specific items by emailing [uniform@influencechurch.co.uk](mailto:uniform@influencechurch.co.uk). The team there checks whether they have the items in stock and gets them ready for collection - items, which are free of charge, can be collected on Thursdays 4pm - 6pm from the Influence Church in Richmond.

Families can 'drop in' on Thursdays 4pm - 6pm for items of uniform, but it is preferred that requests be submitted beforehand.

If the required items are not in stock, parents can either wait for the item to become available or the staff at the church will signpost parents to the email address [finance@richmondschool.net](mailto:finance@richmondschool.net) so that the Richmond School Trustees can be asked to fund items instead.

## **The role of parents/carers:**

We ask all parents who send their children to our school to support the school uniform requirements. High standards of uniform really do contribute to a positive and focused working environment and support the school's drive to ensure the best possible learning experience and outcomes for all students. This means that students should arrive at school, immediately ready to learn and in a positive frame of mind for the day ahead- no learning time is wasted. We also ask that parents liaise with us if they require any support in sourcing uniform items for their child- we are genuinely happy to help.

## **Students wearing incorrect uniform:**

Standards of uniform are very high in the school, breaches have reduced over time and are now relatively rare. We have a very clear set of uniform expectations and these are shared with students and parents several times each year. In all instances in which a student is not wearing the appropriate uniform, we support and work with both the student and parents to resolve the problem as it occurs, offering loaned uniform if a family is unable to provide this. Ultimately, if a student refuses to wear our uniform, we follow our behaviour policy to determine the appropriate sanctions.