



Sixth Form Financial Assistance 2023-24

The Richmond School **16-19 Bursary Fund** exists to help students complete their course where they would otherwise be prohibited from doing so on financial grounds.

Vulnerable Learners may receive a bursary of £1,200 per year, which is available to students who are in care, care leavers, students in receipt of income support or disabled students in receipt of both Universal Credit AND Personal Independence Payment.

Students from households on **incomes of less than £35,000**, may still receive a **Discretionary Bursary** to provide assistance with transport and/or essential education-related costs, based on their actual financial need.

To apply for Sixth Form Financial Assistance please complete the online application process [here](#) and provide any supporting evidence by Sunday 17 September 2023. This will allow the school to assess the overall level of demand and make discretionary grants on a consistent and fair basis. However, it is recognised that financial circumstances can change and therefore there is no absolute cut-off date for applications.

Maintenance Grant

All students where their annual household income is less than £25,000 are eligible to claim a maintenance grant towards the cost of attending college. The grant can be used to help fund costs such as books, equipment, travel, field trips, visits (including university open days) and other costs associated with living and learning. Payments to top up student ParentPay lunch accounts are also eligible.

Travel Grants

The majority of students applying to the fund request support for travel costs. The school has agreed that students living more than 3 miles from Richmond School & Sixth Form College, with an annual household income of up to £35,000, can claim financial assistance towards the cost of travel. Travel grants can only be used towards the cost of home-to-school transport permits, public bus services or mileage claims. Mileage is paid at 20p per mile and you will be reimbursed for one return journey per day.

How much financial assistance will I be entitled to?

The table overleaf details estimated Discretionary Grants available from the 16-19 Bursary Fund, depending on your household income and the distance of your home address from Richmond School & Sixth Form College. The final amounts awarded for each type of grant are to be confirmed following an assessment of the number of applications received by the initial deadline.

Next Steps

Following the closing date for 16-19 Bursary applications on **Sunday 17 September 2023**, students will be notified in writing whether or not they meet the school's 16-19 Bursary Fund eligibility criteria. The financial assistance they will be entitled to for this academic year and the process for submitting claims and receiving payments will also be confirmed at this point.

16-19 Bursary Fund Discretionary Grants

Annual Household Income	Distance from Richmond School		
	Less than 3 miles	Between 3 and 8 miles	Over 8 miles
Entitled to Free School Meals	*Maintenance Grant: £360 Travel Grant: £0	*Maintenance Grant: £360 *Travel Grant: £760	*Maintenance Grant: £360 *Travel Grant: £855
Less than £16,000	*Maintenance Grant: £300 *Travel Grant: £0	*Maintenance Grant: £300 Travel Grant: £665	*Maintenance Grant: £300 *Travel Grant: £760
Between £16,000 and £25,000	*Maintenance Grant: £240 *Travel Grant: £0	*Maintenance Grant: £240 Travel Grant: £475	*Maintenance Grant: £240 *Travel Grant: £525
Between £25,500 and £35,000	*Maintenance Grant: £0 *Travel Grant: £0	*Maintenance Grant: £0 *Travel Grant: £380	*Maintenance Grant: £0 *Travel Grant: £418

* Estimated Discretionary Grants: final grant amounts to be dictated by the number of applications

Assistance provided by North Yorkshire County Council

Although young people must now remain in education or training until they are 18, the government has not increased the age range of free transport available to eligible young people in line with this. Free transport is still currently only available to eligible children and young people up to age 16.

Post 16 Paid Travel Permits

This is a separate scheme, independent of Richmond School, managed by North Yorkshire County Council (NYCC) to provide **subsidised assistance with transport** for eligible students aged 16-19 years (18 years at the start of their course).

Full details of the NYCC scheme, including the criteria required to qualify for assistance, can be found via their website using the following link: [NYCC Transport to Sixth Form or College](#). Prior to seeking a place to travel on home-to-school transport all enquiries regarding eligibility should be directed to the Post-16 Support Team on 01609 532363 or post16@northyorks.gov.uk. Post-16 Support will make arrangements to issue a Post-16 Paid Travel Permit for eligible students with the relevant home-to-school transport provider. If it is determined that you are not eligible for Post-16 transport support, then you and not Richmond School, will need to make alternative home-to-school transport arrangements and be responsible for any associated costs.