



Richmond School Cycling Policy

Richmond School recognises the many positive benefits of students cycling to and from school. We therefore look to encourage this form of travel in as many ways as possible.

Benefits of cycling to school include:

- Improving health through physical activity.
- Encouraging a sustainable transport method.
- Promoting independence and improving safety awareness.
- Reducing congestion, noise and pollution in the community.
- Reducing environmental impact on the journey to school.

Role of the student:

1. To ride to school sensibly and safely following the Highway Code.
2. To take responsibility for checking that their bicycle is roadworthy, properly equipped and regularly maintained.
3. Behave in a manner which shows them and the school in the best possible light and to consider the needs of others when cycling.
4. To correctly wear a cycle helmet to and from the school site and whilst walking their bike to and from the bike shed.
5. To ensure they can be seen by other road users, by using bicycle lights and wearing high-visibility clothing, as appropriate.
6. To dismount upon entering the school site and walk their bicycles to the storage area.
7. To be aware of other pedestrians when wheeling the bicycle through the school grounds.
8. To use the bell as a warning when approaching pedestrians.
9. To lock the bicycle securely to the bike pod, with a lock provided by the student.
10. To pay a £5 returnable deposit for a locker and key to store safety helmet. Deposit refunded when key is returned.

Role of the school:

1. To provide and maintain cycle pod storage.
2. To actively promote cycling as a positive way of travelling.
3. To celebrate the achievements of those who choose to cycle to school.
4. Richmond School is not responsible for bicycles brought on to or left on school premises and is therefore not liable for students' bicycles being stolen or damaged by a third party.
5. The Headteacher will notify parents if children do not adhere to the School Bicycle Policy and permission to ride will be withdrawn until the issues identified have been satisfactorily addressed.
6. Deposit refunded when key is returned.

Role of the parent:

1. To ensure that their child has at some point undertaken cycling proficiency training.
2. To insure the bicycle against loss and damage (since the school accepts no liability for this).

While this school wishes to encourage an increase in the number of students cycling to school we strongly recommend that students wishing to cycle to school have undertaken training in safe cycling. Information on the Bikeability training scheme is available at www.bikeability.org.uk.

Although the school provides appropriate cycle storage parents are advised to take out appropriate insurance cover as the school's insurance does not cover loss or damage to bicycles.

Conditions for cycling to Richmond School:

1. The bicycle must be in good working order, well maintained and the correct size.
2. The bicycle must be fitted with a bell and working lights.
3. The student must hold a Cycle Permit signed by parent/carer giving permission for the student to cycle to school alone.
4. The student must wear a named cycle helmet and should wear bright and/or reflective clothing on the journey.
5. A sturdy lock secures the bicycle to the bike pod at school.
6. Students and parents accept that all bicycles and helmets are brought and stored on school grounds at the owner's risk.

This school reserves the right to revoke a cycle permit in the event that these conditions are ignored.

Please complete and return the form below to Mr Speakman.

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Cycling Permit

Name of Student _____ Date of Birth _____

Cycle Make _____ Model _____

Cycle Colour _____ Features _____

I accept the above conditions and request permission for my child to cycle to school and to be given access to the available cycle parking. I also enclose the £5 returnable deposit. (Cheques payable to Richmond School).

Signed _____ Date _____
Parent/Guardian

Policy to be reviewed: October 2012