

This matter is being dealt with by: S Byrom

Headteacher: Mr I Robertson BA, M.Ed
Deputy Heads: Mr D Clark, Mrs J Potter, Mrs C Wardle

Our Ref: SB/AF



**RICHMOND
SCHOOL**
& Sixth Form College

January 2012

Dear Parent/Guardian

Educational Visit to Greece – Easter 2012

Thank you very much for the final payment for the above trip. The flight details have now been confirmed by the travel company and are as follows:

OUTBOUND DETAILS Friday 30 March 2012
Airline & Flight No EasyJet, Flight Number 1947
Booking reference EJ3PKF3
Flight details Depart Manchester Airport, Terminal 1 at 06:30
Arrives Athens Airport local time 12:30

INBOUND DETAILS Friday 6 April 2012
Airline EasyJet, Flight Number 1948
Booking reference EJ3PKF3
Flight details Depart Athens Airport 13:10 (check in opens 11:10)
Arrive local time Manchester Airport, Terminal 1, at 15:15

We will be travelling by coach to and from Manchester Airport and I will advise you of times in the near future. I will also be holding an information meeting for parents in a few weeks' time and will write again to give you details of this.

Thank you once again for supporting this visit.

Yours sincerely

A handwritten signature in black ink that reads 'S. Byrom'.

Sally Byrom
Classics Teacher

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