

This matter is being dealt with by: C Thomson

Headteacher: Mr I Robertson BA, M.Ed
Deputy Heads: Mr D Clark, Mrs J Potter, Mrs C Wardle

Our Ref: 02-080112 – Ski-ing, Kitzbuhel, Austria



**RICHMOND
SCHOOL**
& Sixth Form College

February 2011

Dear Parent/Guardian

Ski-ing Project, 2 – 8 January 2012

We are pleased to inform you that the seven day ski-ing project for 2012 will be to Kitzbuhel, Austria, from Monday 2 January to Sunday 8 January 2012. We will be flying from Manchester and there will be a coach transfer from airport to resort and return. There will be full board accommodation with ski instruction; all evening entertainment is included in the price.

The basic costs of the project are:

	£
Fare, accommodation, ski package:	729.00
Coach to/from Airport:	30.00
School related costs:	5.00
Total	<u>£764.00</u>

You will appreciate there is some urgency for a commitment as we have a deal with the ski company involved. We would therefore appreciate your completion of the attached slip and an initial deposit of £100.00 by Wednesday 2 March 2011. A further deposit of £100.00 will be required by Friday 6 May 2011 (returnable only if not selected) and the remaining balance of £564.00 by Friday 14 October 2011.

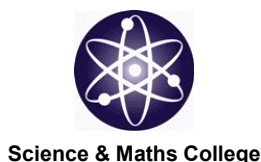
It is important that staff responsible for your son/daughter are fully aware of all medical details in order to carry out their responsibility. If there have been any changes in your son's/daughter's medical information, please send a letter to his/her tutor nearer to the date of the activity so that our information can be brought up to date.

Yours sincerely

I Robertson
Headteacher

C Thomson
Head of Physical Education

Darlington Road
Richmond
North Yorkshire
DL10 7BQ
School Tel: (01748) 850111
Sixth Form College Tel: (01748) 828136
School & College Fax: (01748) 828106
Lower School Tel & Fax: (01748) 822554
E-mail: admin@richmondschool.net
Website: www.richmondschool.net



Ski-ing Project, 2 – 8 January 2012

I have read the Terms and conditions of the project as described in the information letter. I agree to be bound by these conditions and any conditions set by the Company. I agree to pay the cost of £764.00.

I enclose a deposit of £100.00 by Wednesday 2 March 2011. A further deposit of £100.00 will be required by Friday 6 May 2011 (returnable only if not selected). The remaining balance of £564.00 will be paid by Friday 14 October 2011.

Please make cheques payable to **Richmond School**.

Student's Name:

Tutor Group:

Signed (parent/guardian):

Date:

Please return this slip to Mrs Thomson.

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