

This matter is being dealt with by: C Norman

Headteacher: Mr I Robertson BA, M.Ed
Deputy Heads: Mr D Clark, Mrs J Potter, Mrs C Wardle

Our Ref: ej/0017

7 December 2011



RICHMOND SCHOOL & Sixth Form College

Dear Parent/Guardian

Study Visit to Brittany for Year 7 Students: Summer Term 2012

As you may already know, we have taken three parties of Year 7 students to a town in Northern Brittany every summer term for the past sixteen years. We have already provisionally booked three weeks for 2012. The visits are based at a modern centre in the village of Begard, near the market town of Guingamp, west of Saint Brieuc and about an hour west of St Malo. Please find the options we are offering on the attached sheet.

Each visit gives our young people a residential experience in France and an opportunity to use the French they have been learning here and perhaps also in their primary schools. The visits combine active use of French, outdoor activities and visits to places linked with History courses in Year 7 and perhaps Year 8.

The price of £380 includes return travel from Richmond, insurance and all accommodation, activities and meals at the centre. The maximum party size is 43 for each visit. If we are over-subscribed on the visit you choose, the allocation of places will be done by 'drawing names out of a hat.' If you are unsuccessful with your first choice, we will try to offer you a place on one of the other visits. If after this you still do not have a place, your deposit will be returned and you will be given priority on the next trip you may wish to go on beyond Year 7.

At this stage we are asking for a deposit of £150 as a sign of your interest and commitment to this project. This will not automatically guarantee you a place and will be refunded if we are over-subscribed. If you would like your child to take a place on one of these visits it would be preferred if deposit payments could be made online at www.parentpay.co.uk. Hopefully you will already be familiar with this method of payment for school lunches, but a ParentPay Information Sheet has been enclosed for your ease of reference.

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DL10 7BQ
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arts colleges



Science & Maths College



Whatever your chosen method of payment, please complete the reply slip and return it in a sealed envelope marked 'French Visit', to James Tate Reception no later than **Monday 16 January 2012**. We will then check interest against availability and write back to you, hopefully to offer your child a place on a visit of your choice.

A final payment of £230 will be due on 12 March 2012.

If you need some financial assistance to enable your child to take part in the visit, please make a note of this on the reply form, indicating the amount of help you might need. A limited amount of support is available from the School Trustees for the very purpose of creating opportunities for families who might otherwise not be able to afford it.

If you would like your son/daughter to participate in one of these visits, we look forward to hearing from you soon.

Yours sincerely

Mrs C Norman
Head of MFL

Miss V Roberts
Assistant Head of MFL

Encs

Study Visit to Brittany for Year 7 Students: Summer Term 2012 – Centre du Donant

I would like my son/ daughter to be considered for a place on one of the visits to France as shown below. I understand that the total cost of the trip will be £380 and a deposit of £150 is required to register our interest and commitment to the project. Please tick one of the following options to confirm your method of payment:

- I have made deposit payment of £150 online at www.parentpay.co.uk
- I enclose a deposit payment of £150 for the trip
(cheques should be made payable to Richmond School)

Student's name: Tutor Group:

Signed: Date:
(Parent/ Guardian)

To assist with the allocation of student places please indicate your 1st, 2nd or 3rd choice by writing the number in the appropriate box below:

- | | | | |
|--------------------------|--------------|---|------|
| <input type="checkbox"/> | FIRST VISIT | Sunday 27 May to Saturday 2 June 2012
This includes a day at Disney Paris. | £380 |
| <input type="checkbox"/> | SECOND VISIT | Sunday 17 June to Saturday 23 June 2012
This includes a day at Disney Paris. | £380 |
| <input type="checkbox"/> | THIRD VISIT | Sunday 24 June to Saturday 30 June 2012
This includes a day at Disney Paris. | £380 |

If seeking financial assistance, please tick here and make a note below of the amount you would be seeking.

Amount of financial assistance required: £ _____

Name of a friend your son/daughter would like to be with: _____

Please return to the James Tate Reception no later than Monday 16 January 2012.