

This matter is being dealt with by: C Thomson

Headteacher: Mr I Robertson BA, M.Ed
Deputy Heads: Mr D Clark, Mrs J Potter, Mrs C Wardle

Our Ref: 120508 – Yr 8 Visit to East Barnby



RICHMOND
SCHOOL
& Sixth Form College

September 2011

Dear Parent/Guardian

Year 8 Visit to East Barnby

Richmond School has the opportunity of taking 50 students to East Barnby Outdoor Education Centre from 8 May to 11 May 2012. Under expert guidance your son/daughter will have the chance to experience canoeing, orienteering, climbing, gorge-walking plus other activities. The week is suitable for all Year 8 students regardless of ability and aptitude in any or all of these activities. It is an opportunity for your son/daughter to continue an interest or try a new activity.

The cost of the week's residential visit will be £184 plus £22 to cover the cost of transport. For those families in receipt of income support or Family Credit there will only be a charge for transport (however, there are forms to complete for this and these are available from Mr Speakman). If there is difficulty in finding the full amount, I suggest you contact Ms Johnson or Mr Speakman as soon as possible.

Under the terms of the Education Reform Act 1988 the school is not allowed to make a charge for this activity, but we are permitted to ask for voluntary contributions. I am sure you will understand that we cannot afford to pay for it from the funds available to us, so may I ask you, therefore, if you would be willing to make a voluntary contribution of £216 towards the cost of the activity. No student will be excluded if his or her parent does not wish to make this contribution. However, if insufficient voluntary contributions are received, then regrettably, the activity will not be able to go ahead.

You will appreciate that in order to undertake full responsibility for the party, staff accompanying the visit need to be aware of all medical details regarding your son/daughter. If there have been any changes to the information we currently hold, would you please send a letter to your child's tutor, so that our information can be updated.

Darlington Road
Richmond
North Yorkshire
DL10 7BQ
School Tel: (01748) 850111
Sixth Form College Tel: (01748) 828136
School & College Fax: (01748) 828106
E-mail: admin@richmondschool.net
Website: www.richmondschool.net



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Parents who wish their son/daughter to attend a week of Outdoor Activities should return the reply slip by Friday 4th November, along with a non-returnable deposit of £72. (The deposit will only be refunded if the trip is cancelled by the School, or the Head agrees that the circumstances warrant a refund.) If many students are interested, a selection procedure will occur. This will take into account those who have not previously attended Outdoor Education courses. Students in receipt of FC or FIS need to collect a form and pay a deposit of £22 for travel.

Yours sincerely

			
I Robertson Headteacher	S A Speakman Assistant Headteacher	C Thomson Head of P E Department	S Johnson Head of Year 8

Please detach and place in an envelope clearly marked 'East Barnby' along with the deposit of £72 and hand it to Ms Johnson or Mrs Thomson by Friday 4th November.

Year 8 Visit to East Barnby – 8 May to 11 May 2012

Student's Name: Tutor Group:

I would like my son/daughter to attend the week of Outdoor Activities. I have enclosed a deposit of £72 (refundable if the activity does not go ahead) and agree to pay the remainder of £144 by Friday 20 January 2012. (Cheques should be made payable to **Richmond School**).

Signed: Date:
(Parent/Guardian)

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